

Human Resource Management Discipline
Khulna University
Admission to the MBA in HRM (Regular) Program 2024-2025

Human Resource Management Discipline, Khulna University invites application from the prospective candidates for its MBA in HRM (Regular) Program.

- 1. No. of students to be admitted:** 30 (Thirty)
- 2. Duration of the Program:** **3 (Three)/4 (Four) regular academic terms.** Students can complete in three (03) terms subject to the exemption of fundamental courses.
- 3. Class Time:** Weekdays.
- 4. Eligibility:** For admission into the **MBA in HRM (Regular) Program**, candidates must have:
 - i) Four/five year bachelor degree from any recognized (Bangladeshi or foreign) university. The degree must be approved by UGC as equivalent degree.
 - ii) University degree (s) with 16 years schooling or 15 years schooling including 3 years bachelor degree and at least 2 years of job experience.
 - iii) Appeared certificate (in appropriate case) to apply for the program but he/she must submit the original copies of certificate/transcript within 2 months of the commencement of class otherwise admission will be cancelled.
 - iv) Minimum CGPA/Class/Division: 2.50 or Second Class in all exams.

5. Components of the Admission Test:

Candidates will be selected on the basis of the following criteria:

Dimensions		Marks	Pass Marks
Written Exam	i) English Reading Comprehension, Free Hand Writing and English Grammar (10+10+25=45) ii) General Knowledge (15) iii) Mathematics and Analytical Ability (10)	70	28
Viva Voce		30	12
*Total Marks (Written + Viva Voce)		100	40

*A candidate will only be considered for admission if he/she passes both written and Viva Voce exam individually.

6. Application Form Collection and Submission:

Collection	Application form can be collected from the website (www.ku.ac.bd) for free or from the office (@ tk.50) of the Human Resource Management Discipline during the office hours from October 20, 2024 to December 29, 2024 (Except Holidays).
Submission	Application must reach the following address (Head, Human Resource Management Discipline, Dr. Satyendra Nath Bose Academic Building (Academic Building-1, Ground Floor), Khulna University) on or before December 29, 2024 during office hours (09.00 A.M. to 05.00 P.M.).
Application Fee Tk. 1,500/=	In cash to the office of HRM Discipline (During office hour) or Pay Order/Bank Draft (Issued in favor of 'Chairman, MBA in HRM Admission Committee').

7. Important Dates and Relevant Information:

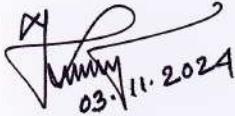
- List of applicants eligible for the Admission Test will be displayed on the notice board/website on **December 31, 2024**
- Written examination will be held on **January 07, 2025** from 10.00 A.M. to 11.00 A.M.
- Result of written test will be published on **January 09, 2025**.
- Viva-Voce examination will be held on **January 21, 2025** from 10.00 A.M. (only shortlisted candidates based on written exam).
- Final list of selected candidates will be published on or before **January 23, 2025**.
- Selected candidates from the merit list will be admitted on **January 26, 2025** from 10.00 A.M. to 12.00 P.M.
- Admission from the waiting (if required) list will be held on **January 26, 2025** from 12.30 P.M. to 1.00 P.M.
- The date for the commencement of class is **February 02, 2025**.

8. Special Instructions:

- a. Candidates applying with appeared certificate must submit their final result (Certificate/Mark sheet/Transcript) on or before March 31, 2023, otherwise his/her admission will be cancelled.
- b. Foreign degree holders must submit equivalence certificate from proper authority.
- c. Candidates must attach two copies of recent (taken within last one month) color passport size photographs with the application form.
- d. Admission committee reserves all rights regarding any issues related to admission of the candidates.

9. Contact for Further Information/ Address for Correspondence:

For further query, please contact the office of the Head, Human Resource Management Discipline, Dr. Satyendra Nath Bose Academic Building (Academic Building-1, Ground Floor), Khulna University, or call +8801920-180060 from 09.00 A.M. to 5.00 P.M. in the weekdays.



A handwritten signature in black ink, followed by the date "03.11.2024" written below it.

Chairman

MBA in HRM Admission Committee 2024-2025

&

Head

Human Resource Management Discipline



KHULNA UNIVERSITY
Human Resource Management Discipline
Application Form for MBA in HRM (Regular) Admission
Session: 2024-2025

[Please read the application guideline thoroughly before you complete the application form]

(Please take print on both sides of a legal size paper)

Paste Here

 One Recent Passport
 Sized Color Photo
 (Taken within last one
 month)

For Office Use Only		Applicant to fill in
Registration No.:	Form No.:	Pay order/Bank Draft Information
Roll No.:	<input type="text"/>	
Date of Admission:	Admission Test Roll No.:	
Signature of the Chairman, Admission Committee	<input type="text"/>	
Signature of the Registrar	Merit Position:	
	<input type="text"/>	

Applicant to fill in

- Full name in block letters (in English):.....
 (in Bangla):.....
- Father's Name:.....
- Mother's Name:.....
- Address: (a) Present:.....
 (b)Permanent:.....
 Mobile No:
 Email:
- Date of Birth:

DD	MM	YYYY
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- Nationality:.....



ADMIT CARD
KHULNA UNIVERSITY
Human Resource Management Discipline
Application Form for MBA in HRM (Regular) Admission; Session: 2024-2025

Paste Here

 One Recent Passport
 Sized Color Photo
 (Taken within last one
 month)

For Office Use Only	
Form No.	
Admission Test Roll No.	

- Full Name in Block Letter (in English):.....
- Father's Name:.....
- Mother's Name:.....

.....
Signature of the Applicant
 [Please See Overleaf]

7. Educational Qualifications of the Applicant (Complete this section carefully and correctly). This application will be cancelled if information is incomplete or incorrect:

Name of the Examination	Year of Passing	Board/ University	Division/Class/CGPA
SSC/Equivalent			
HSC/Equivalent			
Bachelor's 2 / 3 / 4 / 5 years (Please Encircle)			
Master's			

8. Date of Graduation:

DD	MM	YYY
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 (As per result publication date)

9. Work Experience:

Current Organization	Postion	Total Experience

10. NID Number:

Applicant's Declaration

The information provided in this application form is true and correct. I accept that Khulna University reserves the right to terminate my admission at any time if any item of the information given by me is found to be false or incorrect.

I declare that if I get admission in Khulna University:

- a) I will abide by all the rules and regulations of the University.
- b) During my studentship here, I will comply with any decision of any authority of the University or decisions of any person authorised by the University.
- c) I will comply with any change of rule and ordinance of the University.

.....
Signature of the Applicant

For Office Use Only

..... Signature of the Scrutinizer Signature of the Chairman Admission Committee
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Instructions for Completing the Application Form

1. Affix two recent (taken within last one month) passport sized colour photographs on the specified boxes.
2. Attach photocopies of all certificates and marks sheets/transcripts.
3. Submit your application to the 'Office of the Head, Human Resource Management Discipline, Khulna University' by December 29, 2024 either in person or by post or courier.
4. Make sure that you have completed the application form and the Admit Card properly.
5. Collect the admit card (at the time of submitting application form) from discipline office without which you will not be allowed to sit for the Written Examination and Viva-Voce.
6. Written Admission Test will be held on January 07, 2025 from 10.00 A.M. to 11.00 A.M.
7. Viva-voce (short-listed candidates) will be held on January 21, 2025 from 10.00 A.M.